Dear Team

I would like to thank you all for participation in today’s meeting, which started 1245 with working lunch. Here are the notes – please feel free to add/ correct them so we have the best record of the discussion today.

Those present:

1. Martin Shaw – IMarEST
2. Panos Stavrakakis – HSE
3. Branco Berlan – ITF
4. David Appelton – Nautilus
5. Paddy McKnight – InterManager
6. Stewart Inglis – ICS
7. Simon Robinson – BP
8. Kuba Szymanski - InterManager

We started with Branco’s question – What is the **Ultimate Goal**  for this Working Group and we all agreed – **To reduce or even eradicate completely fatalities from Enclose Space Entries**

What are the deliverable:

* Identify Processes and Instruments which are not complained with as at this stage we agreed that there is probably enough good regulations and procedures which should be utilised first

We have also contemplated a challenge for us and the whole industry:

* Working Group set up a high standard challenge: **Ships maintenance and operational standards should be design to remove necessity for ship staff to enter Enclosed Spaces between DD**

Agenda:

1. A – Root causes ; accidents stats, Mapping of Stake Holders of the Enclosed Spaces Deaths;  also Existing Regulations to be “STOCKED CHECKED” InterManager is taking over ownership of this task from Intertanko;

1. B - Definitions; - including LR Foundation Project called Confined Spaces – feasibility study;  IMarEST is taking over the ownership of this task from Intertanko

1. C  - Any other background information ,– having  A and B would underpin C – Both IMarEST and InterManager to provide what is available but NOT to start new processes - ICS would be happy with data and existing best practice

**Phase one to be moved quickly. InterManager to send invitation to all members to chip in with all relevant information in order to satisfy 1. C**

OCIMF – can contribute into the STOP WORK – and what can be done to overcome the problem.

Conclusions are available – and happy to share

ISGOTT – only controlled Conditions

Simon to check with Sam – progress by OCIMF

Andy – Insurance – angle; Kuba to contact Andy

Agenda Item 2:

We all agreed that **Phase 2 to start after completion of Phase 1**

Item 3 of the agenda:

Time pressures  - Martin

SIGTO – Human Factors to be asked and

HSE study to be requested

4. Way forward:

1. A.   along with 1 B. and 1 C. to be completed first to form basis for Phase 2

There being no further business we concluded our meeting at 1500

See you all (hopefully) tomorrow.

Brgds

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