

Guidance note to members of the Nominations Committee

September 2022

Governance Process in selecting Vice Presidents of The Nautical Institute

The following guidelines are designed to help the Nominations Committee to select suitable candidates for Vice President (VP) for recommendation to Council:

The Committee will need to be cognizant of the current make up of existing VPs in regard to overall diversity and international representation of The Nautical Institute.

A candidate for the role of VP should be assessed on the following criteria:

1. Is an elected Fellow of The Nautical Institute.
2. Has held a senior position within the wider Marine Industry.
3. Can show evidence of having served within the Institute on either the Executive Board, Council and/or Committees (NIHQ or Branch) and therefore can demonstrate that they have a broad understanding of how the NI functions.
4. Can show evidence of taking on a high profile role within the Institute e.g. Public speaking and/or having presented at conferences.
5. If required, is able and willing to become a future President of The Nautical Institute and to take on such a commitment.
6. Be prepared as a VP to support and at times stand in for the President. It should be noted that a VP's role is a task as well as an honour and is a working role in the smooth running of the Institute.
7. Membership of other professional organisations associated with the wider Marine Industry is highly desirable.
8. Can show evidence or examples of their contributions to the wider Marine Industry, over and above their employment history.

If provisionally selected, the candidate will provide, if required, satisfactory referee statements from at least two senior members of The Nautical Institute in support of their application to become a VP. (Before the next Council Meeting)

On occasions where a number of candidates cannot be differentiated based on an application alone, they must be prepared for an interview in person or via video conferencing.

